## KAKATIYA INSTITUTE OF TECHNOLOGY AND SCIENCE FOR WOMEN MANIK BHANDAR, NIZAMABAD- TELANGANA STATE

## CIRCULAR

## REF: KITSW-ESTB-COMMITTEE/03-2021-22

Sub: Internal Complaint Committee 2021-22-reg

Internal Complaint Committee is formed with the following members,

1. M Nagarani	Presiding officer
2. P Sridevi	Member
3. M Balu	Member
4. N Vijay Reddy	Member
5. M Navaneetha	Member
<ol> <li>K Nandini (ECE)</li> </ol>	Student
7. B Rasagna (EEE)	Student
8. D Rishitha (CSE)	Student
9. U Anusha (CIVIL)	Student
10. Naresh	Gangaram Memorial Trust

Functions: Receiving complaints (if any) from internal stake holders and resolving them in time.

Term: One year and shall continue to be in force until reconstruction.

Meetings: Twice in a year. However, the meetings may be scheduled as and when necessary.

S-SAKA PRINCIPAL PRINCIPAL Kakatiya Institute of Technology and Science for women NIZAMABAD-503 003

Copy To:

- 1. ALL HOD'S for information and circulation among the concerned staff members
- 2. To be displayed in notice boards
- 3. Office for filling